

# Register of interests for Lewisham school governors, senior school staff and staff involved in procurement

To be completed annually (or sooner if circumstances change) by all governors, senior school staff and staff involved in procurement

## 1. Personal Details

Print name	
Print school name or governing body	

## 2. Employment, office, trade, profession or vocation.

Please complete this section if you are in any type of paid employment, have your own company, or are self-employed. Please continue on a separate sheet if necessary

If you do not work in any capacity, please state 'No' or 'None' where appropriate.

Are you employed? If yes, please state: <ul style="list-style-type: none"><li>• Name, nature and address of the organisation</li><li>• Role/s within the organisation and when you started</li></ul>	
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Are you self-employed or do you own a company (or similar)? If yes, please state: <ul style="list-style-type: none"><li>• Type of business</li><li>• Name of Company (if applicable), and date of inception</li></ul>	
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## 3. Contracts

If you or your 1) relatives<sup>1</sup>, 2) an organisation, society, or club of which you are a member 3) spouse (or someone living with you as if they were your spouse), or 4) your employer has a contract either existing or proposed, between the school where you are a governor or an employee, please detail these below. Please continue on a separate sheet if necessary

If this does not apply please write 'None'.

Do you have a contract (existing or proposed) in place? If yes, please state: <ul style="list-style-type: none"><li>• Name of the business / organisation</li><li>• Goods or services provided</li><li>• Start and duration of the contract</li><li>• Who is the contract between</li></ul>	
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## 4. Interest in Securities

If you hold any substantial<sup>2</sup> securities in any company or body corporate, please detail them below. Please continue on a separate sheet if necessary.

If this does not apply please write 'None'.

<sup>1</sup> The definition of a relative includes spouse, partner, parent, parent-in-law, son, daughter, stepson, stepdaughter, child of a partner, brother, sister, grandparent, grandchild, uncle, aunt, nephew and niece

<sup>2</sup> You have a substantial interest if you own shares or other securities in the company with a nominal value of more than £25,000 or more than 1/100th of the issued shares or securities. The notional value is normally the face value on the share certificate and is not the market value. If in doubt contact your broker. If there are several classes of shares or securities, the fraction of 1/100th applies to any of those classes. These limits also apply to deposits with industrial and provident societies, and co-operative societies

<p>Are you a partner or director in a company, body corporate, or do you hold any substantial securities? If yes, please state:</p> <ul style="list-style-type: none"> <li>• Name and nature of the business</li> <li>• Date the interest began</li> </ul>	
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### 5. Membership of governing bodies or academy trusts

If you are a governor or a trustee with any other schools or any educational institutions, please provide details below. Please continue on a separate sheet if necessary

If you do not hold any other governorships or trusteeships please write 'None'

<p>Are you governor or trustee with any other schools or educational institutions? If yes please state:</p> <ul style="list-style-type: none"> <li>• Name of the school / educational institution and position held</li> <li>• Date membership began</li> </ul>	
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### 6. Relationships between governors, members of the school staff or consultants

If you have any relationship with or are a relative<sup>1</sup> of any member of the school staff, governor, or consultant, please declare this below. Please continue on a separate sheet if necessary.

If you do not have any relationship to declare, please write 'None'.

<p>Are you a relative or in a relationship with any member of the school, governor, or consultant? If yes please state:</p> <ul style="list-style-type: none"> <li>• Their name, position and your relationship with them.</li> </ul>	
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### 7. Any other remuneration

If you have any other interests for which you personally receive remuneration, please detail these interests below. Please continue on a separate sheet if necessary.

If you do not receive any additional remuneration then please write 'None'.

<p>Do you have any additional remuneration? If yes, please state:</p> <ul style="list-style-type: none"> <li>• Your role, the organisation, and when you started to receive this remuneration.</li> </ul>	
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### Declaration

I declare that to the best of my knowledge, the above is accurate, and I am aware that the above information is open to inspection. If my circumstances change, I will immediately inform the governing body and make an appropriate declaration.

<b>Signature</b>		<b>Date</b>	
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The governing body is obliged to maintain a register of the pecuniary interests of its members and of those members of staff with significant financial responsibilities. A summary of this information will be published on the school website under national statutory guidance found at the link below

<https://www.gov.uk/government/publications/constitution-of-governing-bodies-of-maintained-schools>

Once you have completed this form, please return it to the school where you are a governor or an employee.