

The Fairlawn and Haseltine Federation KS2 Online Safety Agreement

When I am contacting others when using technology, I always abide by the Netiquette rules:

- T – is it true?
- H – is it high quality?
- I – is it informative?
- N – is it necessary?
- K – is it kind?

When I am using online technology, I always abide by the SMART safety rules:

- S – Keep your personal details **safe**.
- M – Never **meet** strangers face to face.
- A – Do not **accept** or respond to files, images or emails from strangers.
- R – Make sure all that you read is **reliable**.
- T – tell someone you trust if you feel **uncomfortable**.

I understand that I must use the school's technology systems in a responsible way, to ensure that there is no risk to my safety, the safety of others or of the school's technology systems.

- I will ask permission before using any technology (e.g. computers, digital cameras, etc.)
- I will take care of all technology and equipment.
- I will only use the computer or iPad for activities relevant to my learning and I will not use my personal devices on school premises without permission.
- I will not download anything (files, images etc) from the Internet unless given permission.
- I will only delete my own files, and I will not look at other people's files without their permission.
- I will use the usernames and passwords provided by the school to access the school network and will not tell anyone my passwords.
- I will not bring software or USB memory sticks into school without permission.
- I will only use an approved email account provided for me by the school to send email as part of my learning. I will not use any personal accounts (including social media apps or email accounts) at school.
- I understand that the school may check my computer files, e-mail, apps (including Social Media) and the Internet sites I visit, to help keep me safe.
- I will ensure that I do not pass others' accomplishments as my own and will take care to reference any websites that I use.

I understand that if I am responsible for my actions, in and out of school. I understand that the school has a right to take action if I am involved in incidents when I am in school and out of school (e.g. inappropriate content, cyber bullying, using images of myself or others, sharing other people's personal information, etc.)

Child's name	
Class	
Parent/Carer name	
Signed	Date